

# Minutes of the Ellsworth Public Library board of Trustees

March 19,2025/ 6:30 PM

## ATTENDEE

Sarah Lesko,Craig MacDonald, Kathleen Cravens,Vivek Philip ZOOM: Rain Perez

Absent: Judith Lyles

## Call to Order

Meeting called to order by Craig MacDonald at 6:35 pm.

Public Comment

No public is present

## CONSENT AGENDA

- Friends of the Library Report
- Director's report
- Building and Grounds
- Secretary Report Minutes of February 19,2025
- Financial Report and Planning

## Director's Report

Sarah reports that she has three new volunteers which is very exciting and two of them are young people and she is entertaining a social mixer type event that would highlight volunteer opportunities at the library. Joanna is taking a month off to visit family and Sarah is hopeful that Theo will apply and accept a seasonal position.

A motion was made by Vivek and seconded by Kathleen to approve the consent agenda and motion carried.

## **Old Business**

Town funding requests for 2025: Sarah has sent out all the requests that were due in January. Sarah will attend the town meetings in Hancock and Surry and will solicit support from local patrons in the respective towns to attend the meetings and vote. Trenton meeting is typically held in June so we will also cover this town meeting. Budget meeting with the City Council went well. Budget was approved as presented .

## **UNfinished Business**

none

## **New Business**

- Sarah reports that the several members of the Board along with Edmund were able to meet with Carla and picked a vantage point for the sketch. The approximate cost is \$2,500. which will be money well spent to reassure the public that the proposed renovations will keep all the key aspects of the library intact and will give a visual for the new entrance and roof line. This rendering will be available in 2 weeks for the Board to review and choose.
- Sarah has been meeting with Lorena at City Hall reviewing personnel policies. We are an outlier as we are open on Saturdays so that affects our holidays etc. Sarah was able to adapt SWH library personnel ordinance to our needs. This ordinance does not require a vote by city council, so we are all set.
- Sarah reports that there is no new news from the estate of Jimmy Kemp. It appears we will be receiving approximately \$220,00. Sarah will consult with Amanda at First National regarding the money market and where to place the money with the ability to grow .
- The COVID FUNDS are being used to address the bathrooms: grinder, hot water heater, and install a heat pump. We will also replace the floor in the Women's bathroom. This project will take three days.
- Sarah reports that the library is very busy and well utilized by families after school and attending the monthly movies.

- Sarah is working with the IT department at City hall to review and update our policies as needed. She will present any revisions if needed at the April Board Meeting. She will also be working with Kelly to review the Display policy which has not been updated for 10 years.
- Charlene is retiring in July. She does not want a retirement party but we will try and brainstorm next month how best we can honor all her years and contributions to the library over the years.
- Sarah met with Heart of Ellsworth and FBO SCULPTURES and we have been selected to receive a sculpture for the Children's Room. Sarah is overjoyed and proposes a naming contest once it arrives.
- May 3rd will be the Volunteer Appreciation Day. Sarah proposes that Flexit cater it and will provide information at the APRIL meeting regarding this.
- Rain adds that there is a branding meeting Tuesday the 25th at 9:30. We are hopeful that we will be part of the Farm Drop pick up this year.

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**Executive session per MRSA Title 1, Chapter 13, Sec 406, Paragraph 6A to discuss employment matters**

**Entered 7:25pm exit 7:35pm**

**DECISIONS, Action Items and Next Steps**

**ADJOURNMENT 7:50 pm**

**Next meeting is April 16, 2025**

Respectively submitted,

Kathleen Cravens

Kathleen Cravens, Secretary