



Concept Design Meeting #2
Meeting Notes

PROJECT: Ellsworth Public Library
DATE/TIME: December 12, 2024, 8:30am-10:00am
LOCATION: Ellsworth Public Library
20 State Street, Ellsworth, ME 04605

ATTENDEES:

EPL Director: Sarah Lesko
Building Committee: Craig MacDonald, Judi Lyles, Rain Perez,
Kathleen Cravens, Rene McManus, Edmund Murray
Ellsworth Residents: Eleanor Jones, Nancy Bauer
Building Architects: Carla Haskell, Michael Wade (DGC)

ITEMS TRANSMITTED AT MEETING:

Existing and 3 Optional Plan Layouts
Existing and 3 Optional Program Square Footages

DISCUSSION:

- 1.1 Existing Plans: We reviewed the existing library plans and the pros and cons of the current configuration. Stated needs while keeping the existing feel of the library are: Large meeting room moved to the first floor, ADA access and bathroom on the first floor, better security for the children's area, more staff office space and storage, an enclosed room for genealogy, improved acoustics.
- 1.2 Option 1 Highlights: Large meeting room at the first-floor on the east side of the Tisdale House. Main entrance on the State Street side of the link. Children's Area at the west side of the 90's addition. Fiction is split between the first floor of Tisdale and its current location. Medium Reading Area at the first floor of Tisdale. Offices split between the second and lower level. Genealogy at the lower level. New (phase 3) addition at the north side of building, adding office space and storage at the lower level, children's areas on the first floor, and meeting rooms on the second floor.
- 1.3 Option 2 Highlights: Large meeting room at the first-floor west side of the 90's addition. Main entrance on the State Street side of the link. Children's Area stays where it currently is. Fiction remains in its current location. Medium Reading Area at the second floor of the 90's addition. Offices at the lower level. Genealogy at the second floor of Tisdale. New (phase 3) addition at the link, adding office space at the lower level, children's areas on the first floor, and meeting rooms on the second floor.
- 1.4 Option 3 Highlights: Large meeting room at the first-floor east side of the 90's addition. Main entrance on the State Street side of the link. Children's Area on the north side of the 90's addition. Fiction at first floor of Tisdale. Medium Reading Area at second floor of Tisdale. Offices at the lower level. Genealogy

at the first-floor east side of the Tisdale House. New (phase 3) addition at the north side of the building, adding office space and storage at the lower level, children's areas on the first floor, and meeting rooms on the second floor.

- 1.5 Phases: We reviewed the 3 phases which are based on the 3 budget amounts provided to DGC by the Library Board. Phase 1 includes reorganizing the existing spaces in the current configuration. Phase 2 includes adding floor space within the existing building footprint. Phase 3 includes adding floor space outside the existing building footprint.
- 1.6 Program Square Footages: We reviewed the square footage totals for each phase of each option to see how they compare to what currently exists. After all three phases of construction are complete, the Collection square footages are reduced slightly (100-200 sf) compared to the existing. The Staff Offices increase by about 300 sf. The Children's area increases by 300-400 sf. The Storage/Support areas increase by 200-800sf. The Meeting Room areas increase significantly by 700-1000 sf. And the Reading Room and Special Use areas stay about the same. **The Library Board will review the square footage spreadsheet and notify DGC within a week if the proposed square footages are to be altered to meet their needs.**
- 1.7 Preferred Option Mock-Up: After reviewing the options, we did a mock-up of the best concepts from each option to create a preferred option. The preferred option had the following features: Large meeting room at the first-floor on the east side of the Tisdale House. Main entrance on the State Street side of the link. Children's Area at the north side of the 90's addition. Fiction on the second level of the 90's addition. Medium Reading Area at the first floor of Tisdale. Offices split between the second and lower level. Genealogy at the lower level. New (phase 3) addition at the north side of building, adding office space and storage at the lower level, children's areas on the first floor, and meeting rooms on the second floor. A photo of that mock-up is attached to these notes. **The Library Board will review the mocked-up plans and notify DGC within a week if the layout needs to be altered to meet their needs.**
- 1.8 Other Notable Items: The circulation area will need an exterior book drop. Mystery Fiction will need its own devoted area. The Staff office area will need a reference desk area. The Entry at the link will need to address rainwater coming off the roof. For the Phase 3 addition on the north side of the building, we will need to address plowed snow coming down from the property above.
- 1.9 Next Steps: The Library Board will meet again and within a week they will provide feedback on the program square footages and the preferred option. DGC will update both accordingly for the next meeting. The next meeting will be primarily devoted to the site design and will occur on **Thursday, January 16th 8:30am – 10:00am**. 8:30-9:00, to review the Preferred Option building plans. 9:00-10:00 to review the Concept Design site plans