

Minutes of the Ellsworth Public Library board of Trustees

October 16,2024/ 6:35 PM

ATTENDEE

Sarah Lesko,Craig MacDonald, Kathleen Cravens Rain Perez, Vivek Philip, Absent excused Judith Lyles

Call to Order

Meeting called to order by Craig MacDonald at 6:37 pm.

Public Comment: None

Consent Agenda

- Friends of the Library Report
- Director's Report
- Minutes of September 18th meeting
- Financial Reports and Planning
- Building and Grounds Report

A motion was made by Rain and seconded by Kathleen to approve the consent agenda and motion carried.

Friends of the Library Report

See attached report.

Unfinished Business

- Sarah reported : That she met with Charlie and Fund 180 is intact and a new accounting system is in place. We all express our sincere thanks to Sarah for all the hard work and time she spent in restoring and fact finding in this endeavor.
- **Sarah reports that the first public meeting for the renovations is this Thursday. This is then followed by a meeting on November**

14th at 10 A.M.with Carla and Michael the architects . There will be a first concept design meeting on November 18th at 1 P.M.

- No new updates regarding town funding. Kathleen will collect signatures at Hancock Town Hall on election day to allow us to be on the town warrant in May to request our funding.Our Letters to the towns with our requests will go out in early November. Sarah will highlight all the new services that the staff has added.
- Annual Appeal draft is reviewed. Berit has been very helpful with this and we need to edit it and approve it so we can get it printed, stuffed and mailed. Sarah reports that City Hall has a new machine and Ebony has been very helpful and will help us to use the machine. We need to call ahead and arrange a time that works for her and City Hall. Our mailing is 2,500 letters to past donors and all current library card holders. The target date is 11/12/24 for mailing.
- New Business:
- Sarah discusses the Capitol campaign and informs us that The Grand is also pursuing the CDS grant. She has met with a representative from Senator Collins office for two hours and has been collecting all the data necessary to submit. She asks that we begin to think about types of planned giving and how we would begin to share our future expansion plans with estate planners, lawyers and funeral homes. Berit and Colleen have been working on revamping the donation page to include very specific items that an individual can request their money be used for.
- She reminds us to try and identify legacy donors and again Berit is looking into rack cards being available .
- Sarah reviews the River Room use policy with us. We currently charge \$25.00 for its use. The Grand recently requested to use it for play practice and Sarah is suggesting we do not charge them as an act of goodwill and community partnership. We all instantly agree. In review the room last year provided\$700.00 in revenue. It is constantly busy with our own programming and has very few usable times available. We vote to no longer charge for its use.

Executive session per MRSA Title 1, Chapter13,Sec406,Paragraph 6A to discuss employment matters

Entered 7:13 exit 7:16

DECISIONS, Action Items and Next Steps

ADJOURNMENT

Meeting adjourned at 7:30 Next Meeting November 20 2024 at 6:30 pm

Respectively submitted,

Kathleen Cravens, Secretary