

Minutes of the Ellsworth Public Library board of Trustees
August 21, 2024
6:30 PM

ATTENDEE Sarah Lesko, Craig MacDonald, Kathleen Cravens, Rain Perez, Vivek Philip,
Absent excused Judith Lyles

Call to Order Meeting called to order by Craig MacDonald at 6:30 pm.

Public Comment: None

Consent Agenda

- Friends of the Library Report
- Director's Report
- Minutes of July 17, 2024 meeting
- Financial Reports and Planning
- Building and Grounds Report

A motion was made by Kathleen and seconded by Rain to approve the consent agenda and motion carried. Friends of the Library Report See attached report.

Unfinished Business

- Sarah reported: She continues to meet with Charlie regarding the FUND 80 account and is hopeful to have an update later this week. Edmund has received three estimates for the HVAC system and will present them soon.
- A new banner has been purchased for the Book sale which is this weekend.

New Business:

- Sarah will meet with Carla and discuss continuing with Eileen's service for grant writing. To date we have 4 hours of contract time left.
 - Charlie has discussed with Sarah town funding. Our largest supporters are the towns of Hancock, Lamoine, and Surry. They typically fulfill what we request. We will obtain new population numbers from the towns if available.
 - We discussed increasing the Board from 5 members to 7. One of the suggestions was to invite a friend to a meeting as part of the community and give them an opportunity to see what being a member of the Board means. We also discussed asking the candidates that are running for City Council to attend a Library meeting so we could answer any questions and provide them with information about our needs and concerns.
 - September is new library card sign up month and more business have offered rewards for signing up. Excellent work by the staff in coordinating this endeavor.

- We voted 4 to 0 to approve removing towns from the card scholarship application and just make it generic. This expense is paid by the Friends of which we are very grateful.
- Sarah is looking into meeting with Terri Swanson for some staff development to begin this winter. We will look into splitting the cost with the City.

Executive session per MRSA Title 1, Chapter 13, Sec 406, Paragraph 6A to discuss employment matters

- Entered 7:41 exited 7:46pm

DECISIONS, Action Items and Next Steps

ADJOURNMENT Meeting adjourned at 7:50 Next Meeting September 18, at 6:30 pm
Respectively submitted, Kathleen Cravens, Secretary