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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees Tuesday, November 15, 2022

Attending

Craig MacDonald, Spencer Patterson King, Kathleen Cravens, Kristen Onos, Judi Lyles, Charlene Clemons (Interim Director), Sandy Abbott (Assistant Director)

Call to Order

Meeting called order at 6:34 pm

Public Comment

None

Consent Agenda

- 1. Minutes of the October 18, 2022 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Kristen Onos moved to approve the consent agenda
Spencer Patterson King seconded
5-0

Friends of the Library Report

Friends held the sale last month.

Old Business

1. Yard sale results

The yard sale earned \$365 and liquidated much of the surplus furniture and items. The old windows, which have failed to be collected by various organizations over time, will be sent to recycling or the transfer station.

2. Annual Appeal update

Annual appeals have been coming in. The current total exceeds \$16,000. A full accounting will pend the installation of the Treasurer.

New Business

1. New Board member

Craig MacDonald formally welcomed Judi Lyles to the Board.

2. Election of Officers 2022/2023

Spencer Patterson King nominated himself to continue as Secretary
Kathleen Cravens seconded
5-0

Kathleen Cravens moved to have Craig MacDonald continue as Chair
Spencer Patterson King seconded
5-0

The Board discussed the responsibilities of the role of Treasurer. In the immediate term, remaining Board members were reticent to accept nomination without a full enumeration of duties.

Kristen Onos moved to table the formalization of the Treasurer until next meeting and that the Board as a body will tend to the needs of the position in the interim
Craig MacDonald seconded
5-0

Craig MacDonald will reach out to Anne Lusby, as the departing Treasurer, for an accounting of duties to provide the Board ahead of the next meeting.

3. New Director reception

The new Director's first day is December 12, 2022. Craig MacDonald suggested that a date be set in January to provide for a public reception. The reception is tentatively scheduled for January 12, 2023 from 4:30 – 6:00 pm.

4. Transition period

The Board discussed the likely schedule of events for the new Director. The first week or so will be spent getting familiar with the staff, Library, and patrons. The budget will possibly be due at the end of January.

Kathleen Cravens moved to retain Charlene Clemons at her current rate through the end of the year
Craig MacDonald seconded
5-0

5. Staff Christmas bonus/gift

The Board discussed staff gifts this year. The Interim Director reviewed Board discretionary funds available to the Board to support the staff gifts.

Craig MacDonald moved to approve honoraria for the staff funded via Board funds at \$500 per staff person in recognition of outstanding service this year

Spencer Patterson King seconded
5-0

6. Edmund 30-year anniversary in February

The Board discussed appropriate ways to recognize Edmund Murray's upcoming 30th anniversary of service.

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to enter executive session at 7:18 pm
Kristen Onos seconded
5-0

Craig MacDonald moved to exit executive session at 7:19 pm
Kristen Onos seconded
5-0

Adjournment

Spencer Patterson King moved to adjourn at 7:38 pm
Kristen Onos seconded
5-0

Respectfully submitted,

Spencer Patterson King, Secretary