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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees Tuesday, December 20, 2022

Attending

Craig MacDonald (Chair), Spencer Patterson King (Secretary), Kristen Onos, Judi Lyles, Sarah Lesko (Director), Charlene Clemons (Interim Director), Sandy Abbott (Assistant Director)

Call to Order

Meeting called order at 7:26 pm

Public Comment

None

Consent Agenda

1. Minutes of the November 15, 2022 Regular Meeting

2. Financial Reports and Planning

Kristen Onos requested that the documents pertaining to the Austin Fund's terms be available at the next regular meeting.

Spencer Patterson King moved to add an item to the New Business discussion to discuss the budget in more detail

Judi Lyles seconded

4-0

3. Building and Grounds Report

Craig MacDonald commended Edmund Murray's dedication to the library.

4. Director's Report

Kristen Onos moved to approve the consent agenda

Craig MacDonald seconded

4-0

Friends of the Library Report

The Friends decorated the Library on November 28th. There is no meeting this month. The next meeting is Wednesday, January 4th at 3pm.

Old Business

1. Election of a Treasurer

Craig MacDonald moved to table the election of a Treasurer until the next regular meeting in January

Kristen Onos seconded

4-0

2. Update on the yard sale total

The windows were sold and picked up, bringing the total earnings to \$440.

3. Annual Appeal / Town Funding

The annual appeal to date has 194 donors, grossing \$24,310. With \$2,797.10 in expenses, that means that the appeal has netted \$21,512.90.

New Business

1. Request of children's librarian for children and adult masking at story time

The children's librarian has asked for the reinstatement of masking for story time since story time can no longer be held outside. The Board and Director discussed the option.

The Board agreed that since the children's librarian is the organizer and conductor of story time, that decision can be made at their discretion.

2. Honoring Anne Lusby's years on the Board

The Board discussed the book plate options for the gift to Anne Lusby.

3. Possible sale of wooden chairs

There are several wooden armchairs on the second floor. The Director and Board discussed retaining or selling the chairs.

4. Library card policy update proposal

The Director noted that she has had conversations with young patrons about the requirement for a parent / guardian signature. The current policy states that patrons 17 and lower require a signature. She would like to reduce that age. Spencer Patterson King requested the Director bring an amended policy to the next regular meeting for the Board to vote on whether or not to adopt it.

5. Payphone removal

The Director reached out to the vendor of the defunct payphone and has received no response. The Director would like to remove the payphone from its current location to enable the space to be used for other purposes.

6. Recognition of Charlene Clemons and Sandy Abbott

Craig MacDonald moved to formally recognize Charlene Clemons and Sandy Abbott for their exemplary service to the Library, patrons, and the city this year.

Kristen Onos seconded

4-0

7. Budget discussion

Kristen Onos moved to hold a special meeting January 10th at 6:30 pm to discuss the annual budget

Craig MacDonald seconded

4-0

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to forego executive session

Judy Lyles seconded

4-0

Adjournment

Spencer Patterson King moved to adjourn at 8:21 pm

Kristen Onos seconded

4-0

Respectfully submitted,

Spencer Patterson King, Secretary