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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees December 21, 2021

Attending

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Kristen Onos, Amy Wisehart (Director)

Call to Order

Meeting called order at 7:04 pm

Camden National Wealth Management Presentation – Brenda Gatcomb

Brenda Gatcomb presented the Board with a summary of their bequeathed trust.

Consent Agenda

- 1. Minutes of the November 16, 2021 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Kathleen Cravens moved to approve the consent agenda save the Director's Report
Spencer Patterson King seconded

5-0

The Director presented the Director's Report with updates that have come in the interim between the submission of the report and the board meeting regarding the invitation to participate in the rehabilitation of The Old Jail.

Spencer Patterson King moved to accept the Director's Report

Anne Lusby seconded

5-0

Friends of the Library Report

No meeting to report.

Unfinished Business

- 1. Supporting Town Funding**

The Director and the Board discussed upcoming town meetings and the feedback from service area towns. The Board discussed the need for changes in the outreach.

2. 2021 Annual Appeal

More donations received.

New Business

1. Lending Policy Review and Policy List

Anne Lusby moved to approve the proposed changes to the Lending Policy

Kristen Onos seconded

5-0

2. Outreach Committee Report Back

Craig MacDonald and Amy Wisehart met last week with about seven committee members. They briefed the Board on what transpired.

3. Annual Appeal Designations

Amy Wisehart reviewed previous years' annual appeal receipts and designations.

Anne Lusby moved to keep the designations on FY 18 and FY 19 appeal funds

Kathleen Cravens seconded

5-0

4. FY23 Budget

Amy Wisehart briefed the Board on the budget season schedule.

5. Building Projects Review

Chimney repair funding was approved by city council.

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Anne Lusby moved to enter executive session at 8:31 pm

Spencer Patterson King seconded

5-0

Spencer Patterson King moved to exit executive session at 8:56 pm

Kristen Onos seconded

5-0

Spencer Patterson King moved to provide two weeks of paid administrative leave to the Director per year coincident with her other leave

Kathleen Cravens seconded

5-0

Decisions, Action Items and Next Steps

Spencer Patterson King reviewed decisions made during the meeting.

Adjournment

Spencer Patterson King moved to adjourn at 9:14 pm

Anne Lusby seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary