



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

## **Minutes of the Meeting of the Ellsworth Public Library Board of Trustees November 16, 2021**

### **Attending**

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kristen Onos, Amy Wisehart (Director)

### **Call to Order**

Meeting called order at 7:05 pm

### **Election of Officers**

Anne Lusby moved to re-elect the current officers (Craig MacDonald to Chair, Anne Lusby to Treasurer, and Spencer Patterson King to Secretary)

Spencer Patterson King seconded

4-0

Craig MacDonald thanked Anne Lusby for years of work on the annual appeal and the quality of her thank you notes as appeals are received.

### **Consent Agenda**

- 1. Minutes of the October 19, 2021 Regular Meeting**
- 2. Financial Reports and Planning**
  - a) Treasurer's Report**
  - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda

Anne Lusby seconded

4-0

### **Friends of the Library Report**

The Friends held a one-day book sale October 30 from 9am – 1pm which was quite successful. In lieu of pricing books by children's, hardcover, and paperback, the sale was priced by donation. The book sale resulted in good revenue and reduced congestion at checkout. The next formal meeting will be in January.

## **Unfinished Business**

### **1. Supporting Town Funding**

Amy Wisehart apprised the board of the current schedule of town meetings. The City Council has appointed Casey Hanson to be the second member of the City Council retinue to the ad hoc library diversification funding committee.

### **2. 2021 Annual Appeal**

The annual appeal returns are going well, and we should expect appeal donations to continue to come in for several months.

### **3. Chimney Repair**

Amy Wisehart is working to get space on the next City Council regular meeting to get capital improvement funding to approve the bid to be selected by the Board. There are sufficient funds to fulfill the contract.

Anne Lusby moved to empower Edmund Murray, Amy Wisehart, and Craig MacDonald to select a bid appropriate to the needs of the building  
Spencer Patterson King seconded

4-0

## **New Business**

### **1. Trustee Gift**

Trustees discussed their gift to the Library in recognition of Ron Fortier's service.

### **2. Holiday Gifts for Staff**

Trustees discussed holiday gift options for the staff.

Kristen Onos moved to approve \$50 Chamber Bucks for all staff  
Anne Lusby seconded

4-0

## **Public Comment**

None

## **Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters**

Spencer Patterson King moved to enter executive session at 7:53 pm  
Anne Lusby seconded

4-0

Spencer Patterson King moved to exit executive session at 8:11 pm  
Craig MacDonald seconded

4-0

**Decisions, Action Items and Next Steps**

Spencer Patterson King reviewed the tasks to be done by the Board and Director.

**Adjournment**

Anne Lusby moved to adjourn at 8:15 pm

Kristen Onos seconded

4-0

Respectfully submitted,

Spencer Patterson King, Secretary