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## **Minutes of the Meeting of the Ellsworth Public Library Board of Trustees October 19, 2021**

### **Attending**

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Ron Fortier, Amy Wisehart (Director)

### **Call to Order**

Meeting called order at 6:00 pm

### **Consent Agenda**

- 1. Minutes of the September 21, 2021 Regular Meeting**
- 2. Financial Reports and Planning**
  - a) Treasurer's Report**
  - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda  
Ron Fortier seconded  
5-0

### **Friends of the Library Report**

The Friends will have a book sale October 30. The Friends will meet again in January.

### **Unfinished Business**

#### **1. Supporting Town Funding**

Trustees discussed the current template for the funding request letters. Trustees proposed creating a card scholarship account to both support local families and recover cost shortfalls.

#### **2. 2021 Annual Appeal**

Letters have been completed and should be in the mail this week.

#### **3. Outreach Committee**

Outreach Committee will meet again October 20.

#### **4. Riverwalk Trail Update**

Craig MacDonald and Amy Wisehart apprised the board of the Riverwalk Trail rebuilding project and its possible impacts on Library grounds.

## **New Business**

### **1. Meeting Time**

Trustees discussed the possibility of moving meeting start times.

Spencer Patterson King moved to adjust board meeting start times to 7:00 pm  
Kathleen Cravens seconded  
4-0-1

### **2. Chimney Repair**

Trustees and the Director discussed the repair needs of the chimney and reviewed submitted bids. The Director will submit the bids to city management with trustee recommendation.

### **3. Funding Task Force Meeting Update**

Amy Wisehart, Anne Lusby, and Spencer Patterson King reviewed the task force meeting with the rest of the board.

### **4. Farewell Ron**

The trustees and Director took some time to thank Ron Fortier for his 20 years of service and presented him with tokens of appreciation. Ron Fortier took a few moments to share his thoughts, cautions, and accolades for the rest of the board.

## **Public Comment**

None

## **Decisions, Action Items and Next Steps**

Spencer Patterson King reviewed tasks to be completed.

## **Adjournment**

Ron Fortier moved to adjourn at 7:42 pm  
Anne Lusby seconded  
5-0

Respectfully submitted,

Spencer Patterson King, Secretary