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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees April 20, 2021

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Craig MacDonald, Amy Wisehart (Director), Sandy Abbott, Charlene Clemons

Call to Order

Meeting called order at 6:04 pm

Consent Agenda

- 1. Minutes of the March 16, 2021 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda

Craig MacDonald seconded

4-0

Friends of the Library Report

No meeting to report. Friends are planning a meeting in May.

Unfinished Business

1. Chimney Repair

City Manager Glenn Moshier told the Director that since the cost of repointing the chimney falls below the cost threshold for city council capital improvements discussion and recommended trying to retain unspent budget this year, coupling it with next year's budget, and using those funds to cover the cost.

Craig MacDonald moved to proceed with repairing the chimney using available funds from the building maintenance account to a maximum of \$5000

Spencer Patterson King seconded

4-0

2. Supporting Town Funding

The Director apprised the board of upcoming town meetings including which include the possibility of board member attendance.

3. Fundraising Update

The Director requested feedback from the board about the possibility of running another art auction. Craig MacDonald mentioned the chair that had been given to the library. The t-shirts that were ordered will be advertised again as the weather warms up.

4. FY22 Budget

John Chrastka joined the meeting to discuss budget planning for FY22.

5. Capital Improvement Projects

The estimate for the fence is in. Someone came to assess the retaining wall today, so when the estimate arrives, the proposal will be updated. The City Manager recommended presenting capital improvements during the same meeting as the regular budget presentation.

6. COVID Protocols and Procedures

The Boat Room is opening tomorrow. The Director reviewed the rest of the building procedures, and the Director and trustees discussed expanding visitation time to 45 minutes.

New Business

1. Trustees Discussion – Board Chair

Ron Fortier reminded the board that he will not to seek reelection and declared his intention to step down from board chair at the beginning of the fiscal year to give a new board chair time to become accustomed to chairing.

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Anne Lusby moved to enter executive session at 6:51 pm

Craig MacDonald seconded

4-0

Spencer Patterson King moved to exit executive session to meet John Chrastka (with the option to return) at 7:03 pm

Craig MacDonald seconded

4-0

Craig MacDonald moved to return to executive session at 7:53 pm

Anne Lusby seconded

4-0

Anne Lusby moved to exit executive session at 8:12 pm
Craig MacDonald seconded
4-0

Adjournment

Spencer Patterson King moved to adjourn at 8:13 pm
Anne Lusby seconded
4-0

Respectfully submitted,

Spencer Patterson King, Secretary