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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees March 16, 2021

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Craig MacDonald, Kathleen Cravens, Amy Wisehart (Director), Sandy Abbott, Charlene Clemons

Call to Order

Meeting called order at 6:00 pm

Consent Agenda

- 1. Minutes of the February 16, 2021 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda
Spencer Patterson King seconded
5-0

Friends of the Library Report

No meeting to report

Unfinished Business

- 1. Supporting Town Funding**

The Director apprised the board of updates around service town support.

- 2. Fundraising Update**

The library received \$4800 in memory of Dorothy Minott for large print books.

- 3. FY22 Budget**

The board and Director discussed the current schedule of city budget planning.

Anne Lusby moved to approve a trustee contribution of 4% of the investment fund to defray the cost of the operating budget

Spencer Patterson King seconded

5-0

4. Capital Improvement Projects

The board reviewed the capital improvement projects and discussed raising the idea with city council of using incoming federal funding toward city capital costs including the Library.

New Business

1. Statistics

The Director noted that there are some changes in reporting capability with Minerva and solicited feedback from the board about any adjustments to the statistics compiled monthly.

2. Chimney Repair

The Director reviewed chimney repair estimates received last year. The trustees discussed how to prioritize the chimney repair.

Anne Lusby moved to add chimney repair to the capital improvement list
Craig MacDonald seconded
5-0

3. Special Collections Committee

Ron Fortier reviewed the history of the formation of the special collections committee, the need that was met, and the resolution of the issue. The committee has not met for approximately five years. He recommended officially disbanding the committee.

Anne Lusby moved to disband the special collections committee
Kathleen Cravens seconded
5-0

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Anne Lusby moved to enter executive session at 6:39 pm
Craig MacDonald seconded
5-0

Anne Lusby moved to exit executive session at 7:01 pm
Craig MacDonald seconded
5-0

Adjournment

Spencer Patterson King moved to adjourn at 7:01 pm

Anne Lusby seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary