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## **Minutes of the Regular Meeting of the Ellsworth Public Library Board of Trustees August 18, 2020**

### **Attending**

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Ann Dyer, Craig MacDonald, Amy Wisehart (Director)

### **Call to Order**

Meeting called order at 6:02 pm

### **Consent Agenda**

- 1. Minutes of the July 21, 2020 Regular Meeting**
- 2. Financial Reports and Planning**
  - a) Treasurer's Report**
  - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda

Spencer Patterson King seconded

5-0

### **Friends of the Library Report**

No meeting to report

### **Unfinished Business**

- 1. Funding Diversification Task Force**

Craig MacDonald moved to appoint Anne Lusby and Spencer Patterson King to serve on the task force

Ann Dyer seconded

5-0

### **New Business**

- 1. Roofing Project**

Roofing project nearly done per original contract. Edmund Murray received a quote for replacing one window from Sinclair Builders. Trustees discussed getting an estimate for inspecting and replacing cupola structures that need repaired.

## **2. Supporting Town Funding**

Amy Wisehart briefed the trustees on town meetings held and funding decisions from service area towns.

## **3. Fundraising Update**

Annual appeal is pending set up with city payment processing. The fundraising committee met and reviewed several ideas for fundraising.

Craig MacDonald moved to fund vendible merchandise to generate revenue

Ann Dyer seconded

5-0

## **4. Discussion About Next Phase of Reopening**

The Trustees and the Director discussed the current state of library protocol and reviewed staff input provided by the Staff Association. Trustees discussed possible solutions to address current concerns.

## **5. Staff Vacancy**

The Trustees and Director discussed staffing needs and the vacancy created by a staff departure.

Anne Lusby moved to fill the open position

Craig MacDonald seconded

5-0

## **Public Comment**

None

## **Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters**

Craig MacDonald moved to forgo executive session at 8:27 pm

Anne Lusby seconded

5-0

## **Annual Review**

Item added to the agenda. The Director's annual review was delayed by pandemic response. Trustees discussed need for review.

Ann Dyer moved to address the Director's performance review at the next regular meeting, noting broad board approval for her performance

Craig MacDonald seconded

5-0

**Adjournment**

Anne Lusby moved to adjourn at 8:32 pm  
Spencer Patterson King seconded  
5-0

Respectfully submitted,

Spencer Patterson King, Secretary