



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

Minutes of the Regular Meeting of the Ellsworth Public Library Board of Trustees July 21, 2020

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Ann Dyer, Craig MacDonald, Amy Wisheart (Director), Sandy Abbott (Assistant Director), Charlene Clemons

Call to Order

Meeting called order at 6:04 pm

Consent Agenda

- 1. Minutes of the June 16, 2020 Regular Meeting and the Minutes of the June 26, 2020 Special Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda

Craig MacDonald seconded

5-0

Friends of the Library Report

No meeting to report. There may be a book sale in August.

Unfinished Business

1. FY21 Budget

No motion; the previously approved library budget stands. The city council vote was unclear on whether or not \$30,000 in previously tax-acquired funds would come from funds unspent from FY20's spending freeze.

2. Returned Materials Update

Extended renewals still available to patrons. Overdue notices are now being sent by email, phone call, or text to save postage. Trustees checked in with director on circulation numbers, computer usage, and Minerva transition.

New Business

1. Annual Appeal 2020

Discussed the pros and cons of forgoing physical mail for the annual appeal this year and working through available digital options. The costs of the letter production versus potential lost audience.

Spencer Patterson King moved to publish the annual appeal letter digitally and in news outlets with selected printings for the fiscal year

Craig MacDonald seconded

5-0

2. Funding Diversification Task Force

Trustees discussed the prospect of the task force, the composition of the task force, the domain of the task force (focused on raising money from other service area towns per the public meeting with the council).

Public Comment

none

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Anne Lusby moved to forgo executive session

Craig MacDonald seconded

5-0

Adjournment

Anne Lusby moved to adjourn at 8:03pm

Craig MacDonald seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary