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**Minutes of the Ellsworth Public Library Board of Trustees
Monday, March 25, 2019**

Attending: Ron Fortier, Chairman; Anne Lusby, Treasurer; Jane McLetchie, Secretary; Spencer Patterson King; Martha Nordstrom; Amy Wisheart, Director Sandy Abbott, Asst. Director; Charlene Fox Clemons

Call to order at 5:19

Minutes of the January 28, 2019 Regular Meeting

Anne Lusby moved to accept the minutes of the February 25, 2019 meeting.

Seconded by Spencer Patterson King

Approved 5-0

Financial Reports and Planning

a. Treasurer's Report

Anne Lusby reported that the Fund 80 account is \$88,335.95. The library has used 61.8% of the budget to date, leaving a total of \$281,913.48.

Spencer Patterson King motioned to accept the Treasurer's Report

Seconded by Martha Nordstrom

Approved 5-0

b. Annual Appeal Report

The Director reported that there is no change from last month.

Town Warrants Report

a. Review of Town Meeting Assignments

Franklin's meeting is on March 20th and Spencer Patterson King will attend

Eastbrook's meeting is on June 15th and Ron Fortier will attend .

Surry's meeting is on April 22nd and Jane McLetchie will attend.

b. Town Meeting Results

Lamoine – Ron Fortier attended the meeting and reported that we received the full amount asked for.

Mariaville – No trustee attended the meeting and we received \$1,728.00.

Building and Grounds Report

Edmund Murray reported that:

- The emergency light in the furnace room was replaced
- He will check with Acadia Lock Co. to see what can be done to keep the front door from slamming

Friends of the Library Report

Jane McLetchie reported that the one day book sale on March 9th made \$320.65. The next meeting will be on April 3rd at 3 o'clock and the next book sale will be held on May 2nd, 3rd, and 4th.

Director's Report

The Director reported that:

- The grant for the automatic door opener for downstairs was resubmitted
- She met with Sandy and Keli to review the feedback from the staff on the 1on1 meetings
- She met with several staff during the last month
- The Ellsworth Open House was held at the library and was a great success
- The first computer class went well
- She will follow up about the timeline for joining Minerva
- The new baby story and play time on Saturday mornings is going well

Unfinished Business

a. Personnel Ordinance Update

Spencer Patterson King reported that he had met with the staff representatives to go over the changes. They will meet with the rest of the staff to present the changes to them. He will attend the beginning of the meeting to answer any questions.

b. Discussion of the Nickerson O'Day Presentation

Problems that will/may occur were discussed – such as parking and noise. It was decided to do the project all at once instead of in stages so that the prices would stay the same and it would only be one interruption for the library. The availability of grants and fund raising events will be explored so that no tax payer money will be needed.

c. Discussion of Funding Diversification and FY20 Budget Review

The Director will follow up on whether the City of Ellsworth will be able to send out bills to all the towns for the money we request from them. A meeting with Tammy Mote and David Cole to present our ideas was discussed.

New Business

a. April and May Trustees Meeting Dates

The meeting dates have been changed to April 16th and May 13th.

Public Comment

None

Adjournment

Spencer Patterson King moved to adjourn at 7:26

Seconded by Anne Lusby

Approved 5-0

Respectfully submitted,

Jane McLetchie, EPL Trustee Secretary

