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**Minutes of the Ellsworth Public Library Board of Trustees  
Monday, February 25, 2019**

**Attending: Ron Fortier, Chairman; Anne Lusby, Treasurer; Jane McLetchie, Secretary; Spencer Patterson King; Martha Nordstrom; Amy Wisheart, Director Sandy Abbott, Asst. Director**

**Budget Discussion With Ellsworth City Councilors**

The trustees had a discussion with two Ellsworth City Councilors on ways the library could be less of a burden on the city's funds. Ways to receive the full amount of money per non resident cardholder were brought up.

**Call to order at 5:13**

**Minutes of the January 28, 2019 Regular Meeting**

Martha Nordstrom moved to accept the minutes of the January 28, 2019 meeting.  
Seconded by Spencer Patterson King  
Approved 5-0

**Financial Reports and Planning**

**a. Treasurer's Report**

Anne Lusby reported that the Fund 80 account is \$88,190.82 The library has used 54.9% of the budget to date, or \$333,063.84.

Spencer Patterson King motioned to accept the Treasurer's Report

Seconded by Martha Nordstrom

Approved 5-0

**b. Annual Appeal Report**

The Director reported that so far 204 donors have given \$13,915.00. Our net profit is \$10,771.17.

## **Town Warrants Report**

### **a. Review of Town Meeting Assignments**

Lamoine's meeting is March 13<sup>th</sup> or 20<sup>th</sup>. Ron Fortier and Anne Lusby will attend.

Waltham Ron Fortier will call to see if a trustee needs to attend these  
Mariaville meetings  
Osborn

### **b. Town Meeting Results**

none

## **Building and Grounds Report**

Edmund Murray reported that on January 26th Pine State Elevator installed the elevator door escutcheons on all three floors. There will be a final testing of the rebuilt elevator before our certificate expires on March 31<sup>st</sup>. Floor labeling outside the elevator doors on each floor still needs to be done before March 31<sup>st</sup>.

GE Electric will fix an emergency light in the furnace room.

The front walk will be repaired when the weather allows.

## **Friends of the Library Report**

Jane McLetchie reported that there will be no March meeting because of the book sale on March 9<sup>th</sup>. The Friends will be participating in Welcome to Ellsworth on March 20<sup>th</sup>, and our next meeting will be on April 3<sup>rd</sup>.

## **Director's Report**

The Director reported that:

- That the story time for babies will move to Saturday morning at 9a.m. and it will be a combined story time and playgroup.
- Tax Prep by AARP will happen every Monday during tax season.

- Basic computer classes will happen in March and April taught by a local Americorps worker.
- She has started meeting one on one with each staff member.

## **Unfinished Business**

### **a. Personnel Ordinance Review**

Spencer Patterson King reported that our Personnel Ordinance is about the same as the one the City of Ellsworth uses. The Trustees discussed how to clarify Section 3 about holiday pay. Spencer Patterson King will meet with the Staff Association so that they can take the changes to the staff. It will go into effect the start of the next fiscal year (July 1<sup>st</sup>).

## **New Business**

### **a. Michael E. Povich Letter**

A letter was received from Michael E. Povich stating that he felt the Ellsworth High School yearbooks donated to the EPL by the Alumni Association should not be allowed to be checked out by patrons.

Anne Lusby motioned that a letter be written stating the yearbooks would be kept in the library.

Seconded by Spencer Patterson King

Approved 5-0

### **b. Towns that Don't Pay Their Share**

A discussion was held on how to handle those of the 18 towns that don't support and pay the full fee, or just partially fund the money asked for for each card holder. Martha Nordstrom and Anne Lusby will research the problem and report back at the next meeting.

## **Public Comment**

None

## **Adjournment**

Anne Lusby moved to adjourn at 7:35

Seconded by Spencer Patterson King

Approved 5-0

Respectfully submitted,

Jane McLetchie, EPL Trustee Secretary

