Minutes of the Ellsworth Public Library Board of Trustees
Tuesday, April 18, 2017
Special Meeting Minutes

Attending: Ron Fortier, Chairperson; Wendy Lessard; Anne Lusby, Secretary; Jane McLetchie; Raymond Williams, Treasurer; Amy Wisehart, Director; Sandy Abbott, Asst. Director; Edmund Murray, Custodian/Maintenance

Call to order at 6:30 p.m.

Carpet Project
The Board reviewed one additional bid and looked at samples provided by the company.
Wendy Lessard moved to award the project to Riggs Rugs in Hancock for estimate #6143 in the amount of $66,302.72.
Seconded by Anne Lusby
Approved 5-0
It will be requested that the work be done in the Fall of 2017 and the Board will assume the responsibility of securing movers to clear shelves of materials and move shelving/furniture.

Discuss and Finalize the FY18 Budget Request
The Board of Trustees and Library Director Wisehart completed a final review of FY18 Budget Request:
Total Budget Amount for Department 0500: $726,245.
City Appropriations: $556,245.
$110,000 will be used from the Library Fund Balance to defray the City Appropriation.
Additional Request to the Capital Improvement Plan in the amount of $50,000. to target repair of the Library's elevator.

Executive Session
Ray Williams moved to enter Executive Session to discuss employment matters in accordance with MRSA Title 1, Chapter 13, Sec.405, Paragraph 6A.
Seconded by Jane McLetchie.
Approved 5-0.
Executive Session entered 7:48 p.m.

Anne Lusby moved to exit Executive Session at 8:03 p.m.
Seconded by Wendy Lessard.
Approved 5-0.

Action on Item Discussed in Executive Session
Wendy Lessard moved to retroactively adjust the hourly wage to $14.93 starting in January of 2017 of staff member in question.
Seconded by Ray Williams.
Approved 5-0

Public Comment
None.

A motion was made by Anne Lusby to adjourn at 8:06 p.m.
Seconded by Ray Williams.
Approved 5-0

Respectfully submitted,
Anne Lusby, EPL Trustee Secretary